

Public Document Pack



Agenda Supplement

Dear Councillor

COMMUNITY & HEALTH COMMITTEE - TUESDAY, 15TH DECEMBER, 2020

I am now able to enclose, for consideration at next Tuesday, 15th December, 2020 meeting of the Community & Health Committee, the following reports that were unavailable when the agenda was printed.

- | Agenda No | Item |
|-----------|---|
| 3. | <u>Chair's Update</u> (Pages 3 - 6)
Report of FIELD_AUTHOR |
| 7. | <u>Fees & Charges</u> (Pages 7 - 24)
Report of FIELD_AUTHOR |

Yours sincerely



Jonathan Stephenson
Chief Executive

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Agenda Item 3

Committee(s): Community and Health Committee	Date: 15 December 2020
Subject: Chairs update	Wards Affected: All
Report of: Kim Anderson, Partnership, Leisure and Funding Manager	Public
Report Author: Kim Anderson, Partnership, Leisure and Funding Manager Telephone: 01277 312500 E-mail: kim.anderson@brentwood.gov.uk	For Information

Christmas events

The Community events this year have been delivered virtually and Lighting Up Brentwood was no exception. An hour of pre-recorded entertainment culminated in the switch on the Christmas lights in Brentwood and Shenfield. A number of local organisations took part to record their own activities which was then put together to produce the programme of activities. The sponsors of the Christmas trees also took part to support the event.

In addition to the virtual event the Nutcracker Trail was also launched on the 3 December in Brentwood, Shenfield and Ingatestone for families to follow with a chance to win a Nintendo Switch. All the Nutcrackers have been sponsored by local businesses and the hope is that it will encourage footfall to the three High Streets.

Community Support Network

Weekly meetings are taking place with the Community Support Network. The requests for support are generally reducing, as have the number of volunteers with people returning to work. A couple of the Community Help hubs are looking at longer term support. Doddinghurst support hub are looking at joining up with Deal Tree Health Centre and the local schools to provide a wellbeing focus to support the local community. It has been identified that there is still a need for telephone befriending services especially for the elderly. Lighthouse Furniture project has seen a very high demand in the last few weeks both in donation and sales of furniture.

There is a watching brief with the group on any rise in referrals with expectation that demand for support is likely to increase in the run up to Christmas.

Festive Can in the Van

The Festive Can in the Van initiative took place on 4 December which was supported by Brentwood Borough Council staff, Council for Voluntary Services and a team a team of volunteers collected 59 red boxes full of donations. These will support local foodbank, Daily Bread Café and Manna Meals.

Community Trailer

The Community Trailer funded through the Health and Wellbeing Board has been branded and a programme of community engagement is being developed with local organisations and the Community Safety Partnership.

Brentwood Leisure Trust and Brentwood Centre re-opening

As Members will be aware the Brentwood Centre has gone into liquidation and the insolvency practitioner was formally appointed on 6 November.

The Council re-opened the Centre to the public on 5 December which will be part of phased re-opening of the Brentwood Centre.

To get the Centre re-opened, new staff have been appointed, including some staff from Brentwood Leisure Trust, new signage, branding and a new booking system has been installed. In the background to this Health and Safety, compliance and COVID requirements have been assessed to identify the parts of the building that we can open safely to the public. The COVID requirements will also limit the number of people for any activities which need to be observed.

The Centre will initially operate on reduced hours with this first phase to ensure that it can operate sustainably and then start to extend the opening times along with the recruitment for additional staff. As such the opening sees the main swimming pool, the International Hall and the 3G pitch open to the public. The International Hall is home to a temporary gym and group exercise area.

Mass vaccination Centre

The International Hall is also being used as a mass vaccination venue for approximately 12-13 weeks. It is expected that the facility will be able to deal with up to 40 people per hour. This is expected to be open to the public from 14 December by appointment only from their own GPs.

King George's Playing Fields

Works are due to commence on the King George's Playing Fields development this winter for the new pavilion, splash pad and outdoor adventure play and it is expected that it will be a 14month build. The splash pad will be one of the first phases for completion and is due to be open to the public for Summer 2021.

Play Area Strategy

The Junior phase of King George's Playing Fields play area design has been agreed and the works are due to start this winter. The second phase of the Hutton Recreation consultation has been completed with over 180 responses. These will inform the final design and once agreed these will be shared with members. Works on this play area are due to start this winter and be completed by Spring 2021.

Football Hub Development

The Football Hub development has helped inform the wider Brentwood Centre master planning process to ensure that all options have been considered for the site including Brentwood Town Football Hub requirements.

Grow Your Own

There are 100 people participating in the Grow Your Own initiative across Brentwood. The project has been commissioned by the Council to support the health and wellbeing of our most vulnerable residents. Participants have received free home growing packs and are supporting one another through peer groups, with the opportunity of gaining some qualifications to support re-employment. Those taking part have mental health illnesses, are carers, have physical or learning disabilities and are in receipt of income benefits. A legacy project has developed with the sea cadets who will be taking part in a seed swap project. A local school is taking part with vulnerable pupils and one of our sheltered housing schemes is joining as a small group. We are looking to see how we can continue to develop the appetite for

the project. Thanks to local voluntary groups who have supported the delivery and storage of the packs.

Let's Create Art Packs

The Council has received a grant of £1000 from the Royal Opera House Bridge which has been match funded by Countryside and Usborne books to create 200 free arts resource packs for children and young people to increase access to creative learning opportunities. The packs will be stuffed with fantastic arts and crafts materials for children to make their own decorations or cards for Christmas and older recipients will benefit from high quality art pencils, pens, sketch books and paints. Thanks to Usborne, each child will receive an arts activity or history book. Let's Create is the Arts Council England's current strategy to provide equal access to high quality creative learning opportunities for all. Children and young people receiving the packs will be referred by local community hubs and children's services, and will be either a young carer, from a low-income or single-parent family, or have a long-term health condition. Packs will be distributed in December, in time for Christmas.

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Agenda Item 7

Committee(s): Community and Health	Date: 15 December 2020
Subject: Fees and Charges	Wards Affected: All
Report of: Jacqueline Van Mellaerts – Director of Corporate Resources	Public
Report Author/s: Name: Margaret Donaldson, Interim Corporate Finance Manager Telephone: 01277 312500 E-mail: margaret.donaldson@brentwood.gov.uk	For Decision

Summary

Fees and charges made by the Council for various services are reviewed on an annual basis by the relevant Committees relating to the services provided. Recommended amendments to the fees and charges are incorporated into the budget setting process to take effect from the following financial year.

Services areas have reviewed their fees and charges and submitted schedules to finance to co-ordinate.

Recommendation(s)

Members are asked to:

R1. Agree to the proposed charges for 2021/22 as attached in Appendix A-F subject to the annual budget setting process.

Main Report

Introduction and Background

1. The Council's has a number of fees and charges relating to the services it provides. As part of the budget setting process, these charges are reviewed on an annual basis. Whilst some of the fees and charges are statutory, and therefore determined through legislation., the Council must also review its charges for discretionary services to ensure that they reflect the current costs of service provision.
2. The individual charges that are being proposed are set out in Appendix A-F of this report

Issue, Options and Analysis of Options

3. The proposed fees are based on a calculation of the costs involved in administering the various areas of work, apart from where there is statutory charge or where the fees are set by Government.
4. The Council where possible will adopt a full cost recovery of fees and charges.
5. It is proposed that all current non statutory fees and charges are increased by inflation, which is taken as an average of CPI. This is estimated to be 1.9% and has been included in guidance to service managers. This is to reflect increase in costs to maintain the services. However, managers are able to increase fees and charges above this recommended percentage increase as long as the change can be justified within the supporting covering sheet to the appendix.
6. Within each appendix a covering sheet explains the following
 - Objectives and rationale behind the fees and charges
 - The proposed change in fee
 - Justification for this revision
 - Any benchmarking undertaken to aid in informing the level of charge
 - Whether any consultation needs to be considered
 - Expected income from the proposed fees and charges.
7. The fees and charges with proposed changes are:

Community Events

- Pitch fees have been increased by 1.9% and rounded to the nearest whole number.
- Sponsorship fees are proposed to remain at 2020/21 agreed charges.

Open Spaces

- Charges have been increased by 1.9% and rounded to the nearest whole number.

Golf Course

- Charges have been increased by 1.9% and rounded to the nearest whole number.
- A benchmarking exercise will be undertaken once the new pavilion has been constructed.

Food & Health Safety

- Charges for skin piercing have been increased by 1.9% and rounded to the nearest whole number.
- No changes proposed to the other charges.

Brentwood Centre

- The Brentwood Centre fees and charges have been benchmarked against neighbouring authorities leisure charges for comparison.
- The impact of the Covid restrictions on leisure facilities has meant that the re-opening of the Brentwood Centre provided limited provision and capacity restrictions on swimming, gym and group exercise.
- Any other fees and charges identified for the Brentwood Centre will be by negotiation and consultation with the Chair of Community and Health Committee.

8. Proposed changes identified are explained within each covering sheet appendix.

Reasons for Recommendation

Officers review fees and charges annually and this will be used to inform the 2021/22 budget setting process.

Consultation

None required

References to Corporate Plan

To ensure the provision of efficient and effective services of our residents and businesses.

Implications

Financial Implications

Name/Title: Jacqueline Van Mellaerts, Director of Corporate Resources

Tel/Email: 01277 312500/jacqueline.vanmellaerts@brentwood.gov.uk

All costs associated with providing chargeable services have been reviewed in order to ensure, fees and charges are fully cost recoverable. The fees referred to in this report inform the 2021/22 budget setting process.

Any proposed changes have been considered in terms of Impact on the budgeted income levels along with usage/volume. With the ongoing financial challenges, the Council is facing, members and officers should have a clear understanding of what drives the service income, in order to maintain the level of service at reasonable rates for residents.

Economic impacts of COVID-19 have been taken into consideration by the service in reviewing the relevant fees and charges.

The Vat liability of each fee and charge have been reviewed by finance and are indicated on the appendices

Using discretionary fees and charges is one of the key income generating options available to local authorities. Section 93 of the 2003 Local Government Act allows authorities to charge for services that they have a power (not a duty) to provide. Income earned from these charges are restricted to the cost of providing them, there is no restriction on how these costs are calculated.

Legal Implications

Name & Title: Amanda Julian, Director of Law & Governance and Monitoring Officer

Tel & Email: 01277 312500/amanda.julian@brentwood.gov.uk

The recommendations set out within this report are lawful and within the Council's powers and duties. There is an existing legal framework for charging for discretionary services including s93 Local Government Act 2003 and s1 Localism Act 2011 ('the general power of competence'). Where a fee is not prescribed by statute, the Council can set its own charges. Those charges should not exceed the costs of providing the service.

Decision makers must have due regard to the Council's statutory duty under the Equality Act 2010 to eliminate unlawful discrimination and advance equality of opportunity between applicants. This includes where the Council sets fees and charges.

The Council by publishing its fees and charges to satisfy the Transparency agenda

Economic Implications

Name/Title: Phil Drane, Director of Planning and Economy

Tel/Email: 01277 312500/philip.drane@brentwood.gov.uk

It is important that the Council maintain a robust budget. Setting fees and charges is an important part of this. These inform how the Council interacts with residents, businesses, partners and customers through the provision of certain services. This provision of services can have benefits to the wider local economy.

Background Papers

4th March Ordinary Council Budget report

Appendices to this report

Appendix A: Proposed fees and charges – Community Events

Appendix B: Proposed fees and charges – Open Spaces

Appendix C: Proposed fees and charges – Golf Course

Appendix D: Proposed fees and charges – Food & Health Safety

Appendix E: Proposed fees and charges – Brentwood Centre

Appendix F: Proposed fees and charges – Brentwood Centre 1

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FEES & CHARGES SCHEDULE AND CHARGING DIRECTORIES FROM 2021/22 ONWARDS

Committee: Community & Health
Service Area: Community and Leisure

Objectives/rationale of the fee/charge (e.g. Full cost recovery)

The primary objective of the charge is cost recovery. The level of charge also helps maintain the high level of service provision for the Borough.

Proposed change in fee/charge from previous year (%)

The increase proposed is 1.9% in line with the council's corporate increase regarding fees & charges. This is based on the average CPI inflation increase

Justification for revised charge (compared to previous year)

Increase reflects the increase to costs for supplying the service

What benchmarking has been undertaken to inform level of fee/charge (when and frequency)?

N/A

If significant change in charge, what consultation was undertaken with the general public?

Expected budgeted income

£37,000

**COMMUNITY AND HEALTH
FEES & CHARGES SCHEDULE FROM 1 APRIL 2021**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2020-March 2021 Excl VAT	Inc VAT	April 2021-March 2022 Excl VAT	Inc VAT

SERVICE AREA: COMMUNITY INITIATIVES AND PARTNERSHIPS

CHARGING AREA: COMMUNITY EVENTS

Stallholder Pitch fees per 3 x 3m pitch

Lighting Up Brentwood - £30 street trading licence is included with the fees

Catering Unit - serving food e.g burgers, hot dogs etc.	E	D	160.00	160.00	163.00	163.00
Catering Unit - serving alcohol	E	D	160.00	160.00	163.00	163.00
Large Business - more than 10 employees	E	D	130.00	130.00	132.00	132.00
Catering unit - buying food e.g. Bread, cakes, doughnuts, sweets, fruit and vegetables	E	D	90.00	90.00	92.00	92.00
Small business - less than 10 employees	E	D	85.00	85.00	85.00	85.00
Crafters and Artists - all hand made by the seller	E	D	55.00	55.00	55.00	55.00
Registered charity	E	D	45.00	45.00	45.00	45.00

Strawberry Fair and other Community Events

Catering Unit - serving food e.g. Burgers, hot dogs etc.	E	D	130.00	130.00	132.00	132.00
Catering Unit - serving alcohol	E	D	130.00	130.00	132.00	132.00
Large business - more than 10 employees	E	D	100.00	100.00	102.00	102.00
Catering unit - buying food e.g. Bread, cakes, doughnuts, sweets, fruit and vegetables	E	D	65.00	65.00	66.00	66.00
Small business - less than 10 employees	E	D	60.00	60.00	60.00	60.00
Crafters and Artists - all handmade by the seller	E	D	35.00	35.00	35.00	35.00
Registered charity	E	D	35.00	35.00	35.00	35.00
Ice Cream Van (Exclusive) - Strawberry Fair	E	D	430.00	430.00	430.00	430.00
Ice Cream Van (Exclusive) - Family Fun Days	E	D	160.00	160.00	163.00	163.00
Face Painters (large community events)	E	D	70.00	70.00	70.00	70.00

Family Fun Days

Wristbands - Rides and Bouncy castles		Per Child	E	D	4.00	4.00	4.00	4.00
Stalls - selling children's pocket money gifts and toys (new category)			E	D	20.00	20.00	20.00	20.00
Sole Catering unit by tender								
Face painters (per face painter)			E	D	n/a	n/a	20.00	20.00

Sponsorship packages - any bespoke packages can be discussed with the Community Services team

Strawberry Fair

Bronze Sponsor - non exclusive (logo on event programme, acknowledgement in press release, social media postings & logo in promotional materials and banners)	S	D	500.00	600.00	500.00	600.00
Silver Sponsor - non exclusive (logo in event programme, acknowledgement in press release and social media postings, logo in promotional materials and banners, sponsor linked to Council website, live acknowledgement throughout the event & business banner displayed at event)	S	D	750.00	900.00	750.00	900.00

Family Fun Day

Bronze Sponsor - non exclusive (logo on event flyer each week, acknowledgement in press release, social media postings & logo in promotional materials and banners)	S	D	300.00	360.00	300.00	360.00
Wristbands - logo on 3,000 wristbands	S	D	550.00	660.00	550.00	660.00
Summer Events Gold Package - non exclusive (all the benefits of the Strawberry Fair and Family Fun Days Silver packages)	S	D	1,100.00	1320.00	1,100.00	1320.00

Lighting Up Brentwood

Bronze Sponsor - non exclusive (Full page advert in event programme, acknowledgement in press release, social media postings & logo in promotional materials and banners)	S	D	500.00	600.00	500.00	600.00
Silver Sponsor - non exclusive (Full page advert in event programme, acknowledgement in press release and social media postings, logo in promotional materials and banners, sponsor linked to Council website, stallholder pitch, business banner displayed around the stage)	S	D	750.00	900.00	750.00	900.00

Christmas trees (business banner around one Christmas tree for six weeks from November - January, hyperlink to business from Council website)	S	D	850.00	1020.00	850.00	1020.00
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Shenfield Christmas Fayre

Bronze Sponsor - non exclusive (Full page advert in event programme, acknowledgement in press release, social media postings & logo in promotional materials and banners)	S	D	500.00	600.00	500.00	600.00
Silver Sponsor - non exclusive (Full page advert in event programme, acknowledgement in press release and social media postings, logo in promotional materials and banners, sponsor linked to Council website, stallholder pitch, business banner displayed around the stage.)	S	D	750.00	900.00	750.00	900.00

Winter Events Gold package

All the benefits of the Lighting Up Brentwood and Shenfield Christmas Fayre Silver packages	S	D	1300.00	1560.00	1300.00	1560.00
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Community Sponsor non exclusive (logo on promotional materials for three community projects, acknowledgements in press releases and social media, logo on all sports awards, invitation to present a sports award, invitation to attend project showcase events, sponsor linked to Council website)	S	D	1000.00	1200.00	1000.00	1200.00
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Platinum Package - non -exclusive All annual events (excluding Brentwood Business Showcase) and community development projects. All the benefits of the Summer and Christmas events Gold Packages, plus the benefit of the Community Sponsor Package)	S	D	3200.00	3840.00	3200.00	3840.00
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Estate Agent Boards - (Exclusive to each event) - Display of boards, mention in press release and social media and business link to Council website	S	D	300.00	360.00	300.00	360.00
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FEES & CHARGES SCHEDULE AND CHARGING DIRECTORIES FROM 2021/22 ONWARDS

Committee: Community & Health
Service Area: Open Spaces

Objectives/rationale of the fee/charge (e.g. Full cost recovery)

The primary objective of the charge is cost recovery. The level of charge also helps maintain the high level of service provision for the Borough.

Proposed change in fee/charge from previous year (%)

The increase proposed is 1.9% in line with the council's corporate increase regarding fees & charges. This is based on the forecast CPI inflation increase for 21/22

Justification for revised charge (compared to previous year)

Increase reflects the increase to costs for supplying the service

What benchmarking has been undertaken to inform level of fee/charge (when and frequency)?

Fees have not been benchmarked due to COVID-19 causing a large amount of disruption for sporting and recreational activities and fees have only increased in line with the councils corporate increase to allow clubs to remain solvent.

If significant change in charge, what consultation was undertaken with the general public?

Expected budgeted income

£63,000

**COMMUNITY AND HEALTH
FEES & CHARGES SCHEDULE FROM 1 APRIL 2021**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2020-March 2021		CHARGES April 2021-March 2022	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: OPEN SPACES

CHARGING AREA: SPORTS FACILITIES AND OPEN SPACES

The Council applied the Sports VAT Exemption with effect 01/10/2018. Prior to this, fees not meeting the block booking requirements would have included VAT at the standard rate.

Football & Rugby

King George's Playing Field & Warley Playing Fields (with Changing Facilities)

Pitch & Pavilion - Fortnightly - Adult - Season	Sunday/Bank Holidays	E	D	1,059.00	1,059.00	1,080.00	1,080.00
Pitch & Pavilion - Fortnightly - Adult - Season	Other Days	E	D	1,035.00	1,035.00	1,055.00	1,055.00

Pitch & Pavilion - Weekly - Adult - Season	Sunday/Bank Holidays	E	D	2,117.00	2,117.00	2,158.00	2,158.00
Pitch & Pavilion - Weekly - Adult - Season	Other Days	E	D	2,066.00	2,066.00	2,106.00	2,106.00

Occasional Matches - Adult	Any Day	E	D	104.00	104.00	106.00	106.00
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Other Playing Fields (No Changing Facilities)

Pitch - Fortnightly - Adult - Season	Any Day	E	D	672.00	672.00	685.00	685.00
Pitch - Weekly - Adult - Season	Any Day	E	D	1,339.00	1,339.00	1,365.00	1,365.00

Junior Matches All Sites (No Changing Facilities)

Pitch - Fortnightly - Junior - Season	Any Day	E	D	368.00	368.00	375.00	375.00
Pitch - Weekly - Junior - Season	Any Day	E	D	733.00	733.00	747.00	747.00

Occasional Matches (No Changing Facilities)

Adult	Any Day	E	D	65.00	65.00	67.00	67.00
Juniors (under17)	Any Day	E	D	40.00	40.00	41.00	41.00

Mini Soccer - All Sites (No Changing Facilities)

Seasonal Booking every week	Weekly	E	D	389.00	389.00	397.00	397.00
Occasional	Any Day	E	D	34.00	34.00	35.00	35.00

Bowling Greens

Bowls - Season	Adult	E	D	160.00	160.00	164.00	164.00
Bowls - Season	Juniors/OAP's	E	D	101.00	101.00	103.00	103.00
Match Reservations + per rink (inclusive of visitors fees non returnable)	Club Charges	E	D	6.00	6.00	7.00	7.00
Other Reservations (not inclusive of visitors fees non returnable)	Club Charges	E	D	4.00	4.00	5.00	5.00

Large Open spaces with facilities (The Brentwood Centre)

Large Events - more than 1/2 Field with £5 or more admission fee	E	D		2,275.00	2,275.00	2,319.00	2,319.00
Medium Events - less than 1/2 field and less than £5 admission fee	E	D		937.00	937.00	955.00	955.00
Small Events - less than 1/4 field	E	D		402.00	402.00	410.00	410.00
Set up and take down for events				25% of day rate		25% of day rate	
Keep Fit sessions - No cordoning off of field (max 20)	Single	S	D	16.67	20.00	17.00	21.00
Non commercial or charitable events (following approval by ward members) 50% discount							

Large Open spaces with facilities (King Georges Playing Field)

Area A (Prev Area B) Open space opposite old paddling pool area	E	D		402.00	402.00	410.00	410.00
Area B (Prev Area C) Overflow car park/pitch one. Outside football season only	E	D		402.00	402.00	410.00	410.00
Keep Fit sessions - No cordoning off of field (max 20)	S	D		16.67	20.00	17.00	21.00
Non commercial or charitable events (following approval by ward members) 50% discount							

Other Open Spaces

Open Space (following approval by Ward members)	Daily Charge	E	D	402.00	402.00	410.00	410.00
Keep Fit sessions - No defined area (max 20 people)	Single session	S	D	16.67	20.00	17.00	21.00

All Open Spaces

Filming Location Fee 9subject to conditions & credits)	Open Space only	S	D			By negotiation and consultation with Chair of Community	By negotiation and consultation with Chair of Community
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FEES & CHARGES SCHEDULE AND CHARGING DIRECTORIES FROM 2021/22 ONWARDS

Committee: Community & Health
Service Area: Golf Course

Objectives/rationale of the fee/charge (e.g. Full cost recovery)

The primary objective of the charge is cost recovery. The level of charge also helps maintain the high level of service provision for the Borough.

Proposed change in fee/charge from previous year (%)

The increase proposed is 1.9% in line with the council's corporate increase regarding fees & charges. This is based on the forecast CPI inflation increase for 21/22

Justification for revised charge (compared to previous year)

Increase reflects the increase to costs for supplying the service

What benchmarking has been undertaken to inform level of fee/charge (when and frequency)?

Fees were been benchmarked against other clubs in the area 18/19 and were proven to be inline with other courses. 20/21 has shown a large increase in attendance to the course and due to the current situation it is recommended to only increase by the councils corporate increase to keep outdoor activities available to all in these uncertain times. A benchmarking exercise will take place after the new pavilion is constructed.

If significant change in charge, what consultation was undertaken with the general public?

Expected budgeted income

£310,000

**COMMUNITY AND HEALTH
FEES & CHARGES SCHEDULE FROM 1 APRIL 2021**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2020-March 2021		CHARGES April 2021-March 2022	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: GOLF COURSE

CHARGING AREA: GOLF COURSE

The Council applied the Sports VAT Exemption with effect 01/10/2018. Prior to this, fees would have included VAT at the standard rate.

Annual Season Ticket

7 day Adult	E	D	737.00	737.00	752.00	752.00	
7 day Junior (under 17)	E	D	54.00	54.00	56.00	56.00	
7 day Intermediate (under 25)	E	D	550.00	550.00	561.00	561.00	
5 day Adult	Mon - Fri	E	D	621.00	621.00	633.00	633.00
5 day Concessionary	Mon - Fri	E	D	503.00	503.00	513.00	513.00

Weekday

Per Round - 18 holes - Adult	E	D	19.00	19.00	20.00	20.00
Per Round - 18 holes - Junior (under 17) & OAPs	E	D	16.00	16.00	17.00	17.00

Weekends and Public Holidays

Per Round - 18 holes - Adult	E	D	25.00	25.00	26.00	26.00	
Juniors (under 17) & OAP's	After 1pm	E	D	16.00	16.00	17.00	17.00

Other Charges

Twilight Play - Weekday	E	D	10.00	10.00	11.00	11.00
Twilight Play - Weekends and Public Holidays	E	D	11.00	11.00	12.00	12.00

Group Bookings Offer. For group bookings of 20 people or more, each person receives 25% off green fees. Please note this offer is not available in conjunction with any other offer and can be withdrawn at any time.

Corporate Offer. Receive 25% discount on green fees and 10% discount on season tickets when you produce a valid employee ID from the following companies

Armed Service Discount. 50% discount on green fees and 10% discount on memberships for current and past serving members of the armed forces during November.

FEES & CHARGES SCHEDULE AND CHARGING DIRECTORIES FROM 2021/22 ONWARDS

Committee: Community & Health
Service Area: Food & Health Safety

Objectives/rationale of the fee/charge (e.g. Full cost recovery)

The primary objective of the charge is cost recovery. The level of charge also helps maintain the high level of service provision for the Borough.

Proposed change in fee/charge from previous year (%)

The increase proposed to skin piercing is 1.9% in line with the council's corporate increase regarding fees & charges. This is below the average CPI inflation increase. The remaining charges have no change proposed.

Justification for revised charge (compared to previous year)

Increase reflects the increase to costs for supplying the service

What benchmarking has been undertaken to inform level of fee/charge (when and frequency)?

No benchmarking undertaken due to Covid pressures

If significant change in charge, what consultation was undertaken with the general public?

N/A

Expected budgeted income

£1,500

**COMMUNITY AND HEALTH
FEES & CHARGES SCHEDULE FROM 1 APRIL 2021**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2020-March 2021		CHARGES April 2021-March 2022	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: OTHER ENVIRONMENTAL HEALTH SERVICES

SERVICE AREA: FOOD & HEALTH SAFETY

Skin Piercing

Premises Registration	O	D	257.50	257.50	262.00	262.00
Practitioner Registration	O	D	91.50	91.50	93.00	93.00

Other Charges

Level 2 CIEH Food Hygiene/Health & safety	E	D	67.00	67.00	67.00	67.00
Food Hygiene Rating Score Re-inspection (FHRS)	O	D	180.00	180.00	180.00	180.00

**COMMUNITY AND HEALTH
FEES & CHARGES SCHEDULE FROM**

DESCRIPTION OF CHARGE

SERVICE AREA: COMMUNITY INITIATIVES AND PARTNERSHIPS

CHARGING AREA: BRENTWOOD CENTRE

BRENTWOOD CENTRE - CONTRACTED SERVICES

Fitness

Direct Debit Inclusive Membership per month - includes gym, swim and group exercise classes
Concession (those in receipt of state pension/students, corporate or emergency services)

Gym only membership
Concession (those in receipt of state pension/students, corporate or emergency services)

Pay as you go gym sessions adult
Pay as you go group exercise class adult
Concession (those in receipt of state pension/students, corporate or emergency services)

Swimming

Swimming only membership
Concession (those in receipt of state pension/students, corporate or emergency services)
Swimming Session Adult
Swimming Session Junior
Swimming Lesson Adult (per half hour)
Swimming Lesson Junior (per half hour)

Court Hire

Badminton Court
Indoor Five a side football (equivalent of 4 badminton courts)
Table tennis
Concession (those in receipt of state pension/students, corporate or emergency services)

...TH ...M 1 APRIL 2021
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VAT	FEE	CHARGES		CHARGES	
		Excl VAT	Inc VAT	Excl VAT	Inc VAT

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E	D			24.99	24.99
E	D			22.50	22.50
E	D			19.99	19.99
E	D			18.00	18.00
E	D			7.00	7.00
E	D			7.00	7.00
E	D			4.90	4.90
E	D			19.99	19.99
E	D			18.00	18.00
E	D			5.50	5.50
E	D			4.00	4.00
E	D			6.24	6.24
E	D			6.24	6.24
E	D			12.80	12.80
E	D			51.20	51.20
E	D			12.80	12.80
E	D			11.52	11.52

COMMUNITY AND HEALTH FEES & CHARGES SCHEDULE FROM 1
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DESCRIPTION OF CHARGE	VAT
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SERVICE AREA: COMMUNITY INITIATIVES AND PARTNERSH
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CHARGING AREA: BRENTWOOD CENTRE
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BRENTWOOD CENTRE - HIRE CHARGES
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3G Football Pitch

Full pitch - peak Adult	E
Full pitch - peak Junior	E
Full pitch - off-peak Adult	E
Full pitch - off peak Junior	E
Full pitch - weekends Adult	E
Full pitch - weekends Junior	E
Half pitch - peak Adult	E
Half pitch - peak Junior	E
Half pitch - off-peak Adult	E
Half pitch - off peak Junior	E
Half pitch - weekends Adult	E
Half pitch - weekends Junior	E

All other charges will be by negotiation
and consultation with the Chair of
Community and Health Committee

APRIL 2021

FEE	CHARGES		CHARGES	
	Excl VAT	Inc VAT	Excl VAT	Inc VAT

IPS

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D	90.00	90.00
D	90.00	90.00
D	45.00	45.00
D	45.00	45.00
D	80.00	80.00
D	70.00	70.00
D	45.00	45.00
D	45.00	45.00
D	22.50	22.50
D	20.00	20.00
D	40.00	40.00
D	35.00	35.00